

Office of Student Government: **Graduate and Part-time Student Council Assessment Report** **2012-2013 Academic Year**

Mission Statement:

Our mission is the service of our constituency, the Graduate and Part-Time Students of Kean University. We will foster the development of a stimulating, interactive environment. Our goal is to enhance the academic, social and cultural experiences of our community, by encouraging the true meaning of diversity on our campuses.

Our representation of our members will employ the assets of Student Government, assisting our members to achieve the finest academic standards and promoting the principles of academic excellence. We will strive to maintain an atmosphere of unencumbered scholarly opinion, debate and learning, while presenting programs, both on and off the campus for your interest and edification at affordable prices.

We strive to represent the concerns and reservation of our members to the administration, its officers and staff seeking a favorable resolution of those matters as we strive to promote leadership and the development of student leaders. We do this recognizing that today's student leaders are tomorrow's world leaders. We invite you to join our continuing effort.

Vision Statement:

We strive to enrich the graduate and part-time students by providing them with cultural, academic, professional, and social experiences that enhance learning and enable lifelong success. Our goal is to revitalize student involvement by creating leaders that are able to balance the demands of work, life and school while engaging and mentoring other students. We will continue to serve the graduate and part-time students by representing their voice.

Goals and Objectives:

| Goal 1: To provide academic, social, cultural and professional experiences to our community that enhances student learning and campus diversity. <i>KU MO1, KU MO4 KU SLO2, KU SLO3, KUSLO4 SP 1, SP 2, SP 4, SP 5</i> | | |
|--|--|--|
| Objective | Data Results | Actions Taken Based on Data Collected |
| 1.1: GPSC will vote on 6 programs for the Fall and Spring semesters by November 1, 2012. At least 9 programs will be successfully completed by the end of Spring 2013. | GPSC Executive Board and Council discussed and voted on 15 programs for the Fall and Spring semesters during the 9/28/12 and 10/5/12 meetings. 11 programs were successfully completed by February 28, 2013. See section 3.2b supporting documents for list of programs voted on and when. | GPSC Executive Board and Council will continue to decide on programs at their meetings and involve members in order to execute programs. |
| 1.2: Ensure 90% of GPSC programs are meeting desired learning outcomes in the areas of professional development, cultural exposure, social engagement and civic responsibility by the end of academic year 2012-2013. | 92% of program assessments have been completed demonstrating GPSC is achieving desired program goals. See section 3.2b for summary of assessments. Program assessment book is available upon request. | Execute program assessment forms through CampusLabs program. Incorporate an easier way for students to identify learning outcomes. Continue to follow up with students after event date to ensure program assessment is completed. |

| Objective | Data Results | Actions Taken Based on Data Collected |
|--|---|--|
| 1.3: Students will analyze the makeup of their membership by the end of academic year 2013 to determine if council adequately represents the Kean community. | Based on the Institutional Research student profile, 19% of GPSC membership should consist of part-time Undergraduate students, while 16% of GPSC membership should consist of Graduate students. Currently, GPSC is at 62% membership capacity, 17% of membership are part-time undergraduate students while 83% of membership are Graduate students. See section 3.2b supporting documents for institutional data. | GPSC needs to develop a strategic plan on how to recruit part-time undergraduate students. |
| 1.4: Students will review and be able to think critically about the efficacy of their policies by March 15, 2013 | Some of the GPSC policies and procedures are ineffective in serving part-time Undergraduate students and Graduate students. Examples include: limitation of terms, election policy, council makeup, etc. | Students will analyze their Policies and Procedures manual and construct a Constitution and Bylaws at their Executive Board meeting on March 1, 2013. Council will review the document and make changes prior to their March 22 nd meeting. |
| 1.5: Utilize <i>Campus Activities Interest Survey</i> conducted in October to consider for student programming. Conduct at least 1 other survey during the year to gather information on what programs students would like to see. | Programs that had 40% or more interest rate, based on the survey results, are summarized in section 3.2b. Some of the programs listed are BBQ/picnic, National performances, NYC bus trips, Coffee hours, and NY Yankees Bus Trip. All of the above events have either been successfully completed or are planned for the Spring semester. See section 3.2b supporting documents for survey results. | Continue to utilize <i>Campus Activities Interest Survey</i> and other surveys to assist in developing student programming goals. |
| 1.6: Increase number of programs offered by Graduate and Part-time Student Council by 10 % from academic year 2011-2012 to academic year 2012-2013. | GPSC event creation on Cougarlink has decreased by 25% since February 2012. See section 3.2b supporting documents for figures. | Encourage Executive Board and Council to develop their program ideas prior to the start of the Fall semester. Full-time professional staff member needs to |
| 1.7: Increase our following on Facebook by 10% from academic year 2011-2012 by the end of academic year 2013. | Office of Student Government Facebook page has increased the number of “likes” by 51% from February 20 th , 2012 to February 20 th , 2013. | Continue publicizing events and news on Facebook and encourage people to “like” us on Facebook. |
| 1.8: GPSC will initiate self-assessment measures and analyze the success of their events by conducting surveys at 3 of their events. | Surveys were conducted at Christmas Spectacular Bus Trip with 15 respondents and Shawnee Ski Trip with 13 respondents. Results from both surveys indicated 95% or greater satisfaction. Both trips serviced approximately 50% full-time Undergraduate students. Additional survey will be conducted at another event. See section 3.2b supporting documents for results from surveys. | Continue utilizing satisfaction surveys at events to assist in making future programming decisions. |

| Objective | Data Results | Actions Taken Based on Data Collected |
|--|---|--|
| <p>1.9: Develop a format for assessing the impact student government has on student's success in the future.</p> | <p>An 11 point questionnaire was created to assess the skills students gain by participating in student government. The questions relate to learning outcomes in the areas of professionalism, critical thinking, leadership, evaluative skills, and communication. An estimated 20 alumni will be called to do a video interview on their experience with student government.</p> <p>See section 3.1b supporting documents (under Student Organization objective 3.1) for interview questions.</p> | <p>Alumni outcomes to be determined.</p> |
| <p>1.10: Create at least 3 opportunities for GPSC Officers to develop both personally and professionally.</p> | <p>2 GPSC Officers were provided with the opportunity to attend the National Association of Campus Activities (NACA) Conference where they were able to network with administrators and students from other schools and gain knowledge from professionals.</p> <p>1 GPSC Executive Board Officer attended the Kean University Gala, a key opportunity for student leaders to build professional relationships.</p> <p>All Executive Board Officers and Council Representatives will be given the opportunity to participate in a Myers Briggs communication workshop.</p> <p>See 3.2b supporting documents for assessments of NACA conference and program assessment for Gala</p> | <p>Continue to send student leaders on conferences and to the Kean University Gala in order to build relationships with internal/external professionals.</p> <p>Continue to encourage involvement with national or local student governmental organizations. Continue to administer Myers Briggs assessment for personal and professional development.</p> |
| <p>1.11: Executive Board Officers will be able to identify their strengths and areas for improvement and understand their role in the organization by March, 2013.</p> | <p>Self evaluations were completed by 41% of Executive Board Officers. Evaluation meetings were completed for 57% of Officers by February 30th. End of Semester Reports were completed by 100% of board officers by February 1st.</p> <p>See section 3.2b supporting documents for end of semester reports.</p> | <p>President needs to distribute evaluation forms and advise Executive Board Officers of the importance of evaluations in their development by November. Evaluation forms need to be distributed to Executive Board Officers prior to the end of the Fall semester in order to complete evaluations by February. Director and Student Org President will continue to jointly review evaluations. Director will continue to develop President on how to conduct evaluations in order to assist in professional development.</p> |

| Objective | Data Results | Actions Taken Based on Data Collected |
|--|---|---|
| Goal 2: To serve as the voice for the graduate and part-time students. <i>KU MO2, KU MO3</i> <i>KU SLO1, KU SLO3</i> <i>SP 1, SP 2, SP 4, SP 5</i> | | |
| Objective | Data Results | Actions Taken Based on Data Collected |
| 2.1: Ensure at least 1 Graduate or Part-time Undergraduate student serves on at least 9 University-wide/organizational committees that address academic, University-wide and student service issues. Ensure that the majority of the committees have at least 1 GPSC representative by October 1 st . | <p>9 University-wide/organizational committees have at least 1 GPSC member serving on them.</p> <p>3 committee reports were submitted. Reports stated students actively participated in discussion, worked to develop short and long term goals, and updated administrators on student needs.</p> <p>See section 3.2b supporting documents for committee reports, summary sheet, and committee book.</p> | <p>Improve attendance tracking and communications on meeting dates/times by initiating a direct line of communication with the chair of each committee. Emphasize the importance of student representation to the chairs of University-wide committees. Ensure GPSC Executive Board Officer is tracking attendance, requiring committee members to report at council, and mentoring committee members. Create committee report form to monitor committee progress and student experience.</p> |
| 2.2: Survey student needs and issues through weekly peer discussions, emails received by students, and suggestions/concerns cards. Conduct at least 1 written/electronic survey during the course of the year to assess student needs. | <p>GPSC members survey needs through weekly peer discussions. Results indicated dissatisfaction with Blackboard, shuttle bus route, security at East Campus, gym hours, and plasma screens on East Campus. 3 Executive Board Officers and 1 Council Representative is currently working to resolve these concerns. In addition, one electronic, handheld survey was conducted with 13 respondents, indicating 100% awareness about student government and 61% strong agreement that students have a voice on campus.</p> <p>See 3.2b supporting documents (under objective 1.8) for survey results.</p> | <p>Continue to conduct electronic handheld surveys at events. Office of Student Government Staff will work with GPSC Executive Board and Office of Accreditation and Assessment to conduct an annual survey assessing student needs University wide.</p> |
| 2.3: President and each of the 2 Vice Presidents will meet with at least 1 administrator, staff, and/or faculty member during the course of the year to discuss and work to resolve an issue or concern. | <p>President, Treasurer, and VP of Part-time Student Affairs met with an administrator to discuss issues such as food service concerns, adequate directories throughout the University, gym hours, security at East Campus, and shuttle bus route. Secretary and VP of Graduate Student Affairs will be setting up appointments with administrators prior to the end of the Spring semester to address issues with committees and work to have additional plasma screens installed at East Campus.</p> | <p>Officers need to follow through with administrators after they meet with them to ensure concerns are addressed.</p> |

| Objective | Data Results | Actions Taken Based on Data Collected |
|---|---|--|
| <p>2.4: Ensure at least 1 Executive Board Officer is in attendance at all Student Leadership Council meetings and Executive Board Officers are in attendance at 90% of GPSC meetings. Report on the student needs and issues and the resolutions for any concerns at all GPSC meetings and at Student Leadership Council meetings, as needed.</p> | <p>Executive Board Officers were in attendance at 88% of Executive Board and Council meetings. Reports at these meetings included event updates and student need updates. Between 1 and 4 GPSC members attended all of the 7 Student Leadership Council meetings. Reports at these meetings included community service initiatives and event updates.</p> <p>See section 3.1b supporting documents (under Student Organization objective 1.2) for Student Leadership Council attendance and minutes. See section 3.2b supporting documents for GPSC Attendance.</p> | <p>A GPSC member should be keeping attendance and records of what GPSC discusses at Student Leadership Council.</p> <p>GPSC needs to increase their reports on student concerns and needs at these meetings.</p> |
| <p>2.5: Increase Council Representative membership by 10% from 2011.</p> | <p>According to Cougarlink membership increased by 147% from February 2012.</p> <p>See section 3.2b supporting documents (under objective 1.6 & 2.5) for figures.</p> | <p>Cougarlink roster needs to be managed to distinguish between those who attend meetings and those who only follow the organization's activity</p> |

Office of Student Government: Student Organization Assessment Report 2012-2013 Academic Year

Mission Statement:

Student Organization of Kean University strives to enhance the intellectual, cultural, and personal growth of those it represents, by acting as the voice of the full-time, undergraduate, student body. The organization is dedicated to maintaining an environment where the ideals of diversity and free expression can flourish through scholarly opinion, debate, and education.

Students are encouraged to voice all viewpoints through active feedback and participation in the governance of Kean University; establishing a lasting dialogue that represents each scholar, in turn, unifying the University community. The organization will work with the administration to ensure optimum student rights; providing all individuals with the opportunity to succeed, in the classroom and in their personal endeavors.

Vision Statement:

We strive to empower students by developing leaders and encouraging students to voice their viewpoints in an open and supportive environment. Our goal is to integrate student awareness and involvement in student government and University wide decisions. We will maintain our commitment to the development of all full-time undergraduate students through providing opportunities for success.

Goals and Objectives:

| Goal 1: To represent the full-time undergraduate student population by acting as a voice for student needs and providing quality services and programs that enhance their personal and professional growth. | | |
|--|---|---|
| <i>KU MO2, KU MO3 KU SLO1, KU SLO3 SP 1, SP 2, SP 4, SP 5</i> | | |
| Objective | Data Results | Actions Taken Based on Data Collected |
| 1.1: Ensure at least 1 Student Org representative is assigned to each of the University-wide/ organizational committee by October 1, 2012. Ensure University-wide/ organizational committees have student representation 80% of the time. Committees address academic, University-wide and other student service issues (ex. University Planning Committee, Faculty Senate, Homecoming, Food Service, etc.) | 25 of 33 University-wide/organizational committees had at least 1 Student Org representative by October 1 st . 17 students submitted committee reports commenting on the progress of 19 different committees. Reports stated the following: committee members actively participated in discussions, voted to secure a decision, and worked to achieve success. 14 committee chairs have yet to call a meeting, have failed to communicate with its members of the meeting schedule or the students have not reported the progress of the committee. See section 3.1b supporting documents for summary of committee reports, committee reports and committee book. | Improve attendance tracking and communications on meeting dates/times by initiating a direct line of communication with the chair of each committee. Emphasize the importance of student representation to the chairs of University-wide committees. Ensure Student Org Executive Board Officer is tracking attendance, requiring committee members to report at council, and mentoring committee members. Create committee report form to monitor committee progress and student experience. |

| Objective | Data Results | Actions Taken Based on Data Collected |
|--|---|---|
| <p>1.2: Ensure at least 2 Executive Board Officers attend 100% of Student Leadership Council meetings. Reports on student needs, concerns and/or interests will be made at all meetings.</p> | <p>Between 2 and 5 Student Org members attended all of the 7 Student Leadership Council meetings. Reports that were made included event updates, community service initiatives, and Student Council's progress in passing the Constitution and Bylaws. Student Org Constitution and Bylaws.</p> <p>See section 3.1b supporting documents for Student Leadership Council attendance and minutes</p> | <p>Student Org secretary should be keeping records of what Student Org discusses at Student Leadership Council and cataloging in a separate file. Student Org needs to increase their reports on student concerns and needs at these meetings.</p> |
| <p>1.3: Student Org Executive Board attendance at Student Organization regularly scheduled Executive Board and Student Council meetings will be at 90%. Reports on student issues, concerns and interests will be made at all meetings.</p> | <p>Executive Board Officers were in attendance at 87% of fall semester Student Org Executive Board and Student Council meetings. Reports that were made included event and philanthropy updates, student concerns with Residential Student Services, food service concerns, class scheduling, student accounting, and progress in developing Student Org Constitution and Bylaws.</p> <p>See section 3.1b supporting documents for attendance records</p> | <p>Student Org Secretary established a record keeping system online allowing members to see their updated attendance at all times. In addition, percentages have been added allowing members to see how many meetings they miss. Ad hoc meetings are included in attendance.</p> |
| <p>1.4: President, Executive Vice President and each of the 4 Class Presidents will meet with at least 2 administrators, staff members, and/or faculty members during the course of the year to discuss and work to resolve an issue or concern.</p> | <p>Five out of six officers submitted reports and met objective 1.3. Reports comment on meetings with various administrators over the following student needs and concerns: college hour conflicts, the need for student evaluations on professors, student life at Kean Ocean, University alcohol policy, water fountain quality, Wi-Fi issues, food service concerns, concerns with internet, laundry and overnight policies in Residence life.</p> <p>See section 3.1b supporting documents for exact reports.</p> | <p>Officers need to exhibit more follow through with administrators after they meet with them to ensure issues and/or concerns are addressed. Increased accountability for officers that do not meet their position responsibilities needs to be enforced.</p> |
| <p>1.5: Increase student government presence at Kean Ocean through increasing office hours, programs, professional support staff and student needs assessments.</p> | <p>Increased Kean Ocean Office hours by 28% from Spring 2011. Student government professional staff was decreased by 46%. Increased programs by 66%. Developed a programming board for the first time to decide on programs for Kean Ocean students. Conducted survey and received 155 responses. Video conference Kean Ocean students into student government meetings.</p> <p>See section 3.1b supporting documents for Kean Ocean office hour summary, Kean Ocean programs list and Kean Ocean needs survey results.</p> | <p>Continue to increase student government presence by hiring a full-time professional staff member for the Student Government Office at the Kean Ocean campus. Develop 100% success in video conferencing Kean Ocean students into meetings. Continue to conduct survey at least once per year at the Kean Ocean campus.</p> |
| <p>1.6: Student Organization Executive Board and Class Officers will hold at least 1 student town hall meeting per semester to gather information from the students on any concerns, needs and/or desired programs/services.</p> | <p>Executive Board Officers did not hold student town hall meeting. Student Org President did not coordinate with Executive Board to execute meeting.</p> | <p>Lack of communication between Executive Board Officers and lack of accountability for officers prevents official duties from being accomplished. Student town hall meeting will be scheduled bi-annually by office staff and student officers will be responsible for conducting it.</p> |

| Objective | Data Results | Actions Taken Based on Data Collected |
|---|---|--|
| <p>1.7: Executive Vice President will pilot one survey each semester with the 4 Class Presidents to assess the overall student needs.</p> | <p>Junior class president conducted a survey 2 times over the Fall semester. The Executive Vice President and 3 Class Presidents did not conduct a survey. Junior Class survey results indicate a total of 57 respondents with over 40% indicating their concerns were being met and they feel they have a voice on campus. 47% would like to see improvement in food services.</p> <p>See section 3.1b supporting documents for full survey results.</p> | <p>Office of Student Government Staff will work with Student Org Executive Board and Office of Accreditation and Assessment to conduct an annual survey assessing student needs University wide.</p> |
| <p>1.8: Utilize <i>Campus Activities Interest Survey</i> conducted in August to consider for student programming.</p> | <p>Programs that had 40% or more interest rate are summarized in section 3.1b. Some of the activities listed are laser tag, picnics, comedy show, Breakfast on the go, R&B and rap/hip-hop concerts in Wilkins Theatre, parties/dances, and school pride/spirit events. All of the above events have either been successfully carried out or are planned for the Spring semester.</p> <p>See section 3.1b supporting documents for <i>Campus Activities Interest Survey</i> results.</p> | <p>Continue to utilize <i>Campus Activities Interest Survey</i> and other surveys to assist in developing student programming goals.</p> |
| <p>1.9: To fund and support 20-25 student groups that provide professional, cultural, service and performance programs to the Kean University community. Assess outcomes for Funded Groups in the arena of programs, professionalism, and leadership at the end of the Fall and Spring semesters.</p> | <p>21 student groups were funded in the 2012-2013 academic year. All Funded Group events are cataloged and assessed at the end of the Fall and Spring semesters by the Director, Student Org VP of Funded Groups and Student Org Treasurer to consider funding for the following year. As of February 1st 2012, 2 groups have been determined ineligible for continuation of funding. Funding opportunities will be given to recognized groups that meet the current needs of the students by the end of Spring 2013.</p> <p>See section 3.1b supporting documents for list of current and past funded groups.</p> | <p>An additional professional staff person is needed to concentrate on the area of supporting funded groups, providing additional trainings and scheduling regular meetings in order to develop student leaders and provide them with the support needed to ensure their group is effective. With current staff, groups can only be met with as needed. Group efficiency for all groups is assessed at the end of the Fall and Spring semesters.</p> |
| <p>1.10: Ensure student programming needs are met by achieving 95% completion rate of program assessments for Student Org and Funded Groups. Conduct at least 10 satisfaction surveys at events.</p> | <p>As of February 27, 2013, 51% of program assessments have been completed and 5 surveys have been conducted with 71 total respondents. Results indicate 87% of respondents were very satisfied with the various programs. 37% of respondents stated this was their first time attending a student government event and 77% stated they will definitely will attend another student government event again in the future</p> <p>See section 3.1b supporting documents for summary of program assessments and results of surveys. Program assessment book is available upon request.</p> | <p>Execute program assessment forms through CampusLabs program. Incorporate specific learning outcomes into program assessment form. Continue to follow up with students after event date to ensure program assessment is completed. Continue to conduct electronic handheld surveys at events.</p> |

| Objective | Data Results | Actions Taken Based on Data Collected |
|-----------|--------------|---------------------------------------|
|-----------|--------------|---------------------------------------|

| Goal 2: To increase student involvement, engagement, and awareness of activities, programs and services. <i>KU MO1, KU MO4 KU SLO2, KU SLO3, KUSLO4 SP 1, SP 2, SP 4, SP 5</i> | | |
|--|--|--|
| Objective | Data Results | Actions Taken Based on Data Collected |
| 2.1: VP of Programming will coordinate at least 2 promotional events to commuter students to encourage involvement and attend various programs. | 1 commuter breakfast occurred in the Fall semester on 9/4/12 in Vaughn Eames building. Commuter breakfasts have been planned for 2/25/13 in Hutchinson, 3/18/13 in Harwood, and 4/22/13 in Hutchinson. | Continue to promote to commuter students in order to encourage involvement and notify students about organizational activities. |
| 2.2: At least 2 Executive Board Officers will attend at least 3 Freshmen focused events, programs and/or classes on campus to encourage Freshmen student involvement. | President visited and presented at 10 T2K classes. Executive Vice President visited and presented alongside the President for 1 of those classes. At least 4 Executive Board Officers were present for Campus Awareness. | Work with Center for Academic Success prior to the start of each semester to have board Officers sign up to visit T2K classes regularly. |
| 2.3: Student Organization will raise awareness of Student Organization and its mission by participating in Campus Awareness, New Student Orientation and all Open Houses. | At least 4 Student Organization members participated in all of the Open Houses, the Campus Awareness, the Student Group Expo and the Fall New Student Orientation. There was no board participation in Spring New Student Orientation. | Create a committee and designate a chair to coordinate these events. |
| 2.4: Increase membership in funded groups by 10%. | According to the Cougarlink system, membership in funded groups has decreased by 10%. See 3.1b supporting documents for figures. | Students were still being developed on how to fully utilize the Cougarlink system during academic year 2011-2012, therefore membership numbers may not have been accurate. Continue to encourage groups to manage and update group rosters and monitor percentage changes. |
| 2.5: To increase the number of applicants in Student Organization and Funded Group Annual Elections by 10%. | Results cannot be determined at this time. Applications are still available to students. An increase in applications is expected due to greater promotion and making applications available online for accessibility. Student Organization Annual Elections occurs April 2-3 rd . Funded Group Annual Elections occurs April 10 th -11 th . See 3.1b supporting documents for 2011-2012 figures. | Number of applicants to be determined. |
| 2.6: To increase the number of voters in Student Organization and Funded Group Annual Elections by 10%. | Results cannot be determined at this time. Applications are still available to students. An increase in voters is expected due to greater promotion. Student Organization Annual Elections occurs April 2-3 rd . Funded Group Annual Elections occurs April 10 th -11 th . See 3.1b supporting documents for 2011-2012 figures. | Voting Results to be determined. |

| Objective | Data Results | Actions Taken Based on Data Collected |
|--|--|---|
| <p>2.7: Increase number of programs offered by Student Organization and Funded Groups by 10 % from academic year 2011-2012 to academic year 2012-2013.</p> | <p>Student Organization event creation on Cougarlink has increased by 71% since February 2011. Funded Group event creation on Cougarlink has increased by 21% since February 2011.</p> <p>See 3.1b supporting documents for number of event creations by date.</p> | <p>Student Organization voted to put programming decisions into the hands of a newly formed programming board. An emphasis on utilizing Cougarlink was implemented for Student Org and all Funded Groups.</p> |
| <p>2.8: Increase our following on Facebook by 10% from academic year 2011-2012 by the end of academic year 2013.</p> | <p>Office of Student Government Facebook page has increased the number of “likes” by 51% from February 20th, 2012 to February 20th, 2013.</p> | <p>Continue publicizing events and news on Facebook and encourage people to “like” us on Facebook.</p> |

| Objective | Data Results | Actions Taken Based on Data Collected |
|-----------|--------------|---------------------------------------|
|-----------|--------------|---------------------------------------|

Goal 3: To train, educate and develop student leaders for in school and beyond.

*KU MO 3, KU MO5
KU SLO1, KU SLO2, KU SLO3, KU SLO4
SP 1, SP 2, SP 4, SP 5*

| Objective | Data Results | Actions Taken Based on Data Collected |
|--|---|--|
| 3.1: Develop a format for assessing the impact student government has on student's success in the future. | <p>An 11 point questionnaire was created to assess the skills students gain by participating in student government. The questions relate to learning outcomes in the areas of professionalism, critical thinking, leadership, evaluative skills, and communication. An estimated 20 alumni will be called to do a video interview on their experience with student government.</p> <p>See section 3.1b supporting documents for interview questions.</p> | Alumni outcomes to be determined. |
| 3.2: Create at least 3 opportunities for Student Org Executive Board and council to develop professional relationships with students from other schools and business relationships with internal/external professionals. | <p>3 students were provided with the opportunity to attend the National Association of Campus Activities (NACA) Conference where they were able to network with administrators and students from other schools and gain knowledge from professionals.</p> <p>Student Org is actively involved with NJUS, a state wide, student government collaborative organization. Student Org was represented by at least 3 students at 2 out of 3 NJUS meetings.</p> <p>1 Student Org Executive Board Officer attended the Kean University Gala, a key opportunity for student leaders to build professional relationships.</p> <p>See 3.1b supporting documents for assessments of NACA conference, summary of NJUS, and program assessment for Gala.</p> | <p>Continue to send student leaders on conferences and to the Kean University Gala in order to build relationships with internal/external professionals.</p> <p>Continue to encourage involvement with national or local student governmental organizations.</p> |
| 3.3: Executive Board Officers will be able to identify their strengths and areas for improvement and understand their role in the organization by March 2013. | <p>Self evaluations were completed by 41% of Executive Board Officers. Under Director's guidance, Student Org President conducted 72% of evaluation meetings by February 28th. End of Semester Reports were completed by 100% of board officers by February 1st.</p> <p>See section 3.1b supporting documents for end of semester reports.</p> | <p>President needs to distribute evaluation forms and advise Executive Board Officers of the importance of evaluations in their development by November.</p> <p>Evaluation forms need to be distributed to Executive Board Officers prior to the end of the Fall semester in order to complete evaluations by February. Director and Student Org President will continue to jointly review evaluations.</p> <p>Director will continue to develop President on how to conduct evaluations in order to assist in professional development.</p> |

| Objective | Data Results | Actions Taken Based on Data Collected |
|---|---|---|
| <p>3.4: Office of Student Government will continue to develop student leaders both personally and professionally by conducting at least a total of 5 trainings during the academic year for Funded Group Officers, Student Council Representatives and/or Student Government Executive Board Officers. At least 2 of these trainings will be conducted by students.</p> | <p>The Office of Student Government conducted 8 trainings throughout the academic year. 4 of those trainings were conducted by students which are indicated by (*). Trainings included: *Student Leadership Conference, Executive Board Officer Training, *Student Aide/Academic Specialist Training, *Roberts Rules of Order, Freshman Class Training, Student Involvement Center Training, *Newly Elected Funded Group Officer Training.</p> <p>See section 3.1b supporting documents for assessments for some of the trainings listed above.</p> | <p>All of the trainings that were conducted this year, along with a Student Council and Funded Group refresher training needs to be scheduled annually. Executive Board Officers need to conduct more of these annual trainings.</p> |
| <p>3.5: Student Council will be able to analyze their efficacy in serving the students and will be able to think critically in Student Council meetings by February 1, 2013.</p> | <p>During Fall 2012 semester, Student Council reviewed, discussed and critiqued the Constitution and Bylaws at every meeting. The document was passed on December 20th, 2012.</p> <p>See section 7 New Initiatives for Constitution and Bylaws</p> | <p>Student Council will continue to review organizational documents on an annual basis and critique them in order to ensure their policies are aligned with their mission statement.</p> |
| <p>3.6: Student Org Executive Board Officers will be able to communicate effectively and manage team dynamics by the end of academic year 2012-2013.</p> | <p>Executive Board Officers participated in Myers Briggs communication training in June 2012. Executive Board Officers are guided prior to all meetings in order to facilitate communications and ensure a productive meeting. End of Year assessments will be conducted to determine if students have effective team management and communication skills.</p> <p>See 3.1b supporting documents for end of year Executive Board assessment.</p> | <p>Continue to conduct Myers-Briggs communication training and work with Executive Board Officers on how to manage a team. Conduct pre and post assessments for Executive Board Officers to assess level of improvement in learning outcomes.</p> |