



MISSION

The mission of the Office of Disability Services is to provide support, accommodations, educational programs, and activities for Kean University students to ensure they have the maximum possible opportunity to equal access for success in pursuit of academic achievement. The office strives to reduce barriers endemic to individuals with health concerns and special needs.

The Office of Disability Services is here to provide assistance and accommodations for all students with physical, medical, learning, emotional and/or psychological documented disabilities both temporary and permanent. Such services can include:

- Academic Assistance
- Classroom Accommodations
- Testing Accommodations
- Adaptive Technology
- Accessible Resources
- Residence Hall Accommodations



WORLD-CLASS
EDUCATION

KEAN UNIVERSITY OFFICE OF DISABILITY SERVICES

Downs Hall room 122

1000 Morris Avenue • Union, New Jersey 07083

P: 908-737-4910 • F: 908-737-4865



KEAN

OFFICE OF DISABILITY SERVICES



OFFICE OF DISABILITY SERVICES

Phone: (908) 737-4910

www.kean.edu/offices/disability-services

DIVISION OF STUDENT AFFAIRS



WELCOME TO THE OFFICE OF DISABILITY SERVICES

The Office of Disability Services welcomes you to Kean University. Kean University has a strong commitment to full inclusion and equal opportunity for all persons with disabilities. The University adheres to the requirements of the Americans with Disabilities Act, and Section 504 of the Rehabilitation Act. Every effort is made by our friendly professional staff to provide students with the opportunity to participate in all areas of university life.



HOW TO APPLY

When applying for services, students should call the Office of Disability Services at 908-737-4910, visit Downs Hall, Room 122 or e-mail us at: disabilityservices@kean.edu, to schedule an intake appointment. The office is open Monday through Friday from 9:00 a.m. to 5:00 p.m.

Prior to attending an appointment for registration the student should complete an intake application and submit documentation verifying the student's disability. These forms can be found on our website at www.kean.edu/offices/disability-services.

SERVICES PROVIDED



Our office provides several services to students with disabilities. Eligibility for these services is individually determined based on documented need. Services may include:

- Early Registration
- New Student Orientation
- Assistance in setting up tutoring appointments
- Academic coaching/ mentoring
- Academic and Auxiliary Accommodations:
 - Adaptive Technology
 - Alternate Testing
 - Alternative format for books
 - Interpreters
 - Readers
 - Accessible classroom equipment

DOCUMENTATION

If you were given an IEP or 504 plan in high school please provide copies of the following:

- Educational Evaluation
- Psychological Evaluation

- A recent IEP or 504 plan or documentation of past accommodations
Students with a medical or psychiatric disability must provide a completed Medical Verification form from an appropriate medical or mental health professional.

ELIGIBILITY FOR SERVICES

Students who seek support services from the Office of Disability Services must be a registered Kean University student with a schedule for the current semester. They are required to self-disclose their disability and submit current documentation to verify eligibility as defined under applicable law. To meet this requirement, documentation must be dated within the last five years, and address the present need for accommodations. This documentation will be reviewed on a case-by-case basis.

Academic accommodations are designed to provide equal access to course content while maintaining the academic standards that are required in all classes.

The University may deny any accommodation, academic adjustment or request for assistive technology, if it is determined to be unreasonable, or if the modification fundamentally alters an academic class or program.

