## How to Read a Program Evaluation

The Program Evaluation, also known as a Degree Audit, is an electronic version of your program "GuideSheet". It displays each requirement of your major and tracks the courses you need to fulfill those requirements. The Program Evaluation is an excellent tool to track your progress toward graduation. At Kean, every student begins with an "Intended" program, to declare your major you must meet the major requirements and obtain approval from your academic department.

Note: If some of the information in your Program Evaluation is not consistent with your transcript, please contact the registrar's office to corroborate the information.
 system. Degree Audit is a tool that must be used in conjunction with advisor conferences to ensure program completion. It is strongly recommended that you meet with your advisor on a regular basis so that your progress towards graduation requirements is reviewed in a timely manner.

Contact your major program faculty advisor or department chairperson regarding your curriculum questions.

Please note that Degree Audit is still in the initial implementation phase and can only be used in conjunction with personal advisement.

On this evaluation a repeated course currently in progress will result in the first course being removed from calculation of the GPA and credits completed. Once a grade is assigned to the second repeated course then both courses are used to calculate the GPA. Credits completed will be counted once.
Consult your college catalog for additional information
This means that you should always consult with your advisor. All course work completed will appear on the program evaluation even if they may NOT count towards degree requirements (e.g. repeated courses, developmental courses). Contact your Advisor if you have any questions regarding your program.
** GRADUATE STUDENTS ARE NOT ELIGIBLE FOR GRADE RECALCULATION *

Program Summary: (In Progress)

|  | Required | Current Earned | Current Remaining | Anticipated Additional | Anticipated Remaining |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Institutional Credits: | 32.00 | 16.00 | 16.00 | 15.00 | 1.00 |
| Institutional GPA: | 2.500 | 4.000 | Met |  |  |
| Overall Credits: | -124.00 | 28.00 | 96.00 | -15.00 | 81.00 |
| Overall GPA: | 2.500 | 4.000 | Met |  |  |

Students must complete 32 credits at Kean to earn a Kean degree.

$$
\begin{aligned}
& \text { Overall Credits Required - will } \\
& \text { show the number of credits } \\
& \text { required for your major }
\end{aligned}
$$

## Overall GPA Required- is the

GPA required for your major

## Anticipated Additional- are

 currently registered credits; this includes "IP" (in progress) and "PR" (pre-registered) courses.The Overall Anticipated Remaining- is the number of credits left to complete. Be aware that this number includes anticipated additional credits.

Note: This number may also include courses not counting towards graduation. Make sure to review your requirements carefully and to always consult with your Academic advisor prior to registering.

## General Education Requirements

General Education requirements are determined by the Catalog year of your program. If you think that a course should be used to satisfy a requirement, but is not reflected on your program evaluation, please contact the Registrar's office. It is sometimes the case that newer courses must be manually placed into the program.

## Program Requirements:

Number of credits required in the section

## 1: GE Foundation Requirem 2 n Credits Earned: 10 A: GE*1000/3000 (Complete)

GE Foundation Requirements are composed of 13 semester hours (S.H.) or credits. The program explains what courses are required to fulfill this requirement. The "In progress" comment indicates the students has taken some of the courses required, but has not yet completed all of them.

Take GE* 1000 or GE ${ }^{\star} 3000$. Note: All undergraduate students must satisfy this University Requirement for Graduation by successfully c ompleting one of the following courses at Kean University: GE*1000 Transition to Kean (all freshmen and transfers enterina with $0-29$ credits) -or- GE* 3000 Transfer Transitions (transfers enterina with 30 credits or more).

| Course | Title | Needed | Term | Grade | Credits | Notes |
| ---: | :--- | ---: | ---: | ---: | ---: | ---: |
| 1. GE*1000 | TRANSITION TO |  | 15/FA | A | 1 |  |

B: Composition (Complete)
Take ENG*1030 with a minimum grade of C


Indicates "Transfer Equivalencies"

| Course <br> 1. MATH* 1054 | Title PRE-CALCULUS | Needed | Term $15 / \mathrm{FA}$ | Grade <br> A. | Credits 3 | $\begin{aligned} & \text { Notes } \\ & \text { *TE } \end{aligned}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D: Communication (Pending completion of unfinished activity) Take COMM* 1402 |  |  |  |  | Student is registered for the course |  |  |

Course

1. COMM ${ }^{* 1402 ~ S P ~ C O M ~ A S ~ C R I T I C L ~}$

CITIZENSHIP
E: Research\&Technology (Not started)
Student has not register for this course
Take GE*2023. Note: completion of COMM*1402 and ENG*1030 or equivalent are prerequisites for GE*2023


Read the comments under each section carefully. They contain important information about what classes fulfill each requirements and what is required for each course.

## General Education Requirements Continued

| -32 S.H. (In progress) |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Credits talmev. 2 : |  |  |  |  |
| A: Humanities Req 3 SH (Complete) |  |  |  |  |
| Take ENG*2403 |  |  |  |  |
| Course <br> 1. $\mathrm{ENG}^{*} 2403$ | Title Needed WORLD LITERATURE | $\begin{aligned} & \text { Term } \\ & \text { 15/FA } \end{aligned}$ | Grade <br> A | Credit |
| B: Humanities Ele $6 \mathbf{S H}$ (In proaress) |  |  |  |  |
| Take two additional Approved Distribution courses selected from two of the following five areas: Note: If Foreign Lan guage option, you must complete a two course sequence in the same language at the sam or intermediate). |  |  |  |  |
| Credits Earned: 3 |  |  |  |  |
| INTERDISCIPLINARY - ID*1300 OR ID*3230 (Pending completion of unfinished |  |  |  |  |
| Course | Title Needed | Term | Grade | Credit |
| 1. $I D * 3230$ | UNDERSTANDING IMAGES | 16/SP |  |  |

FINE ARTS OR ART HISTORY - ONE COURSE FROM (Not started)
AH*1700, 1701, FA*1000, 2150, 2300, OR 2950


GE Distribution Requirements vary by program (there is a difference between the amount of credits required for a BA degree vs. a BS degree). Please look at your program carefully prior to registering for classes.

Note: the program evaluation will display all the course options available to fulfill the GE Distribution Requirement. Once the area is fulfilled you will only see the course you selected to complete.


SCIENCE COURSE WITH LABORATORY (Not started)
Take one of the following lab science courses: ASTR*1100 BIO*1000 OR 2402, CHEM*1010, 1030, 1083 OR 1084; GEOL*1200, METR*1300, PHYS *2091, 2092, 2095 OR 2096

1. 4 credits needed

SECOND SCIENCE COURSE (Not started)
Take a second lab science from the list above or take one of the following non-lab courses: BIO*1200, CHEM*1200, ES*1000 OR ID*1400

1. 1 course needed

F: Health/P. E. 2-3 SH (Complete)
Take ID*1225 or ID*1010 or two semester hours from all PED sports forms or all 1000-2000 level PED dance courses. PED*1500 cannot be used. Consult undergraduate catalog.

Credits Earned: 3
ID*1225 OR ID*1010 (Complete)
Course Title Needed Term Grade Credits Notes

1. ID*1010 LEISURE \& REC

MULTICULTRL SOC
15/FA

Read the comments under each section carefully. They contain important information about what classes fulfill each requirement and what courses are required.

## Major/GE Capstone and Additional Requirements

These sections of your program are determined by the catalog year of your program. Each academic program has different course requirements and structure. It is recommended you meet with your academic advisor to clarify any discrepancies in your program.

A three-credit GE Capstone experience (as determined by each major academic program) is required of all students. In the Capstone, students will complete projects using the skills developed through the GE Program to demonstrate mastery of their major content. Successful completion of the project in the Capstone course will demonstrate that students are active learners who have accumulated knowledge of the liberal arts and sciences, have reached an advanced level of skill proficiencies, can collaborate effectively, and can apply knowledge to the achievement of tasks and the solution of problems.

A major program may include required coursework in areas outside (but related to) the major. Not all programs include additional requirements; for those that do, the courses are generally introductory-level courses in areas supporting the major. Supporting courses require a minimum grade of D; however some majors may have higher grade requirements, as noted on the guide-sheet and program evaluation.


## Major and Minor Requirements

Like in any other portion of your program, major requirements are determined by the Catalog year of your program and would vary program to program.


## Free Electives and Other Courses

Free electives: are classes that are not required by your major but are needed to fulfill your degree credit requirement. Free electives are typically classes you are interested in taking but are not within your major department. In other words any course offer at Kean for which you meet the pre-requisites for. Make sure you read this section of the program carefully, since there is limitations in the number of credits and the type of courses you can take.

Other Courses: are courses that DO NOT count toward graduation. These credits are counted toward the total number of credits completed even if they do not count towards your graduation requirements. Make sure you review this section of your program evaluation every time you register to ensure none of your classes are placed in this section.

## 5: Free Electives: 42-44 S. H. (Complete)

THIS SECTION PROVIDES A STATEMENT (ONLY) OF THE NUMBER OF FREE ELECTIVES REQUIRED BY YOUR MAJOR. SEE SECTION DIRECTLY BELOW FOR YOUR PROGRESS IN COMPLETING YOUR FREE ELECTIVES. Psychology requires between 42-44 credits of Free Electives (see below). The amount de pends on how many General Education credits you complete: 43 credits of GE requires 44 credits of free electives; 44 credits of GE r equires 43 credits of free electives; and 45 credits of $G E$ requires 42 credits of free electives. All free electives require a grad e of $D$ or better. NO MORE THAN 3 PSY COURSES CAN BE TAKEN AS FREE ELECTIVES

## 6: Free Electives (In progress)

( $50 \%$ MUST BE COMPLETED AT THE $3000-4000$ LEVEL) There is a credit limit on the number of major courses that is allowed in free elect ives. Consult your department advisor and the undergraduate catalog for further information. Some areas have variable credit requir ements; e.g., "Health Education/Physical Education 2-3 S.H." The variable credits offset the number of credits needed to complete the Free Elective requirements. The Free Electives area will display the maximum number of credits needed until all credits in the var iable credit area are completed.


1000-4000 LEVEL (In progress)

1. FEX*1000 FREE ELECTIVE 21 credits needed GPA.


| *IP | In Progress |
| :--- | :--- |
| *NE | Non-course Equivalency |
| *RI | Ruled Ineligible for this program |
| *TE | Transfer Equivalency |

$\longrightarrow$

Key for codes you might see on the Program Evaluation
"Other Courses" are counted towards the total number of credits completed, but they do not count towards graduation requirements.

This section may include your placement test scores, developmental courses, and repeated courses. These are the only courses that should appear in this section of your program.

[^0]
[^0]:    Placement test scores

