



KEAN UNIVERSITY

Academic Amnesty Application

Name _____ Student ID#: _____

Current Address: _____

Daytime Phone: _____ E-mail: _____

Date of Application: _____

1. Choose the reason for your application (please see Instructions page for definitions of Readmission versus Reinstatement):

_____ I am seeking Readmission and I understand I must complete the separate application for readmission, by the published deadlines and meet all listed criteria.

_____ I am seeking Reinstatement and I understand I must also submit a written appeal to the Committee for Academic Appeals

2. When did you last attend Kean University?

Semester _____ Year _____

3. I understand that I must be away from Kean University for a minimum of two years to be eligible for amnesty. By checking below I certify (choose only one):

_____ I have been away from Kean University for a minimum of 2 years and **HAVE NOT** attended another institution since my departure.

_____ I have been away from Kean University for a minimum of 2 years and **HAVE** attended another institution(s) since leaving (you must also complete below and send official (sealed envelope from sending institution) transcripts from each institution listed below).

Please list all institutions, dates attended, and any degrees you have earned:

College/University Name	Dates Attended	Degree (if applicable)
_____	_____	_____
_____	_____	_____

4. What semester(s) are you seeking amnesty for? Semesters must be consecutive. If granted, all grades and credits for that(those) semester(s) will not be counted in your cumulative average, but the course(s) will remain on your permanent record.

Semester _____ Year _____ to Semester _____ Year _____

5. If you are granted Academic Amnesty, and are reinstated/readmitted, what major will you be pursuing? **Please note:** this is for purposes of committee review only. If you are reinstated, you will need to fill out a Change of Major form upon re-enrollment (if you meet the required criteria). If you are seeking readmission, you must put this intended major on your application for readmission.

Check one: ___ B.A. ___ B.F.A. ___ B.I.D. ___ B.S. ___ B.S.N. ___ Other degree _____

Intended Major _____

6. Reason for appeal (please check below as it applies to your situation):

_____ Evidence of Academic Growth:

You must have attended another institution since leaving Kean University (listed in question 4) and have current, official transcripts submitted to the committee.

_____ Evidence of Personal Growth/ Resolution of Extenuating Circumstances (must provide relevant appropriately dated documentation).

_____ Personal Medical Issues (sample documentation can include, but is not limited to: doctor's notes, hospital bills, etc.)

_____ Family Medical Issues (sample documentation can include, but is not limited to, doctor's notes, death certificate, etc.)

_____ Financial Issues (sample documentation can include, but is not limited to: proof that outstanding bills that have since been paid, new job, etc.)

_____ Military Service (sample documentation can include, but is not limited to: enlistment and discharge papers)

_____ Personal/Family issues (sample documentation can include, but is not limited to: court papers/legal documentation, police reports)

_____ Other (please describe) _____

I understand that the decision of the Academic Amnesty Committee is final and may not be appealed. I can apply for Academic Amnesty only once and the action is irreversible. I have attached all appropriate documentation to assist the committee in its deliberation. I understand an Application for Academic Amnesty does not guarantee approval. I understand that it is my responsibility to investigate if there are Financial Aid and/or Student Accounting implications for the amnesty and that it is my responsibility to resolve them with the appropriate office(s). I certify by signing that everything in this application is true.

Student's Printed Name _____

Student's Signature _____

FOR COMMITTEE USE ONLY

_____ Accepted

_____ Deferred

_____ Denied

Original Admit Code _____

Chairperson signature _____